

**California Fish and Game Commission**  
**Proposed Committee Procedures<sup>1</sup>**  
*Revised March 24, 2014*

**I. Authority**

Section 108 of the Fish and Game Code requires the commission to adopt rules to govern the business practices and processes of the Commission.

Sections 105 and 106 of the Fish and Game Code require the commission to establish a minimum of two committees, the Marine Resources Committee and the Wildlife Resources Committee, respectively.

**II. Membership**

A minimum of one, but no more than two members of the Commission will be appointed to the committees at the first Commission meeting of each calendar year. All public are welcome to attend and participate.

**III. Role of Committees**

Committees generally serve in an advisory capacity to the Commission and, unless otherwise authorized, do not make policy or regulatory decisions on behalf of the Commission. The Commission can use committee meetings for making policy or regulatory decisions if properly noticed and a quorum is present.

**IV. Frequency and Location of Meetings**

The Commission will establish the meeting schedule for committees each year as part of the annual rulemaking calendar the prior November and may schedule additional meetings as needed.

**V. Development of Meeting Agenda**

Agendas will be approved at the Commission meeting before the committee meeting. Agendas will be developed by staff and will be comprised of topics referred by the Commission, topics requested by the Department and/or state and federal agencies, and standing items.

Public requests for agenda items must be made to the Commission and subsequently referred to the appropriate committee. Informational items not related to a scheduled rulemaking are preferred in written format in lieu of scheduling as a presentation. Informational reports submitted directly to the committees may be recommended for future agenda items at the discretion of the committee.

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<sup>1</sup> Proposed additions for MRC discussion on 3/24/14 are shown in underscore. Additional revisions for FGC possible approval on 4/16/14 are shown in double underscore.