

## TESTIFYING BEFORE THE COMMISSION

### Verbal Testimony

Please complete a speaker's card and give it to a member of the staff prior to the item being considered.

The following suggestions are offered to help you organize your testimony:

1. State your name, area of residence and whom representing.
2. State your major points first.
3. Briefly support major points with factual data, rationale, and/or logic.
4. Conclude with a brief summary of your major points.

You have come to present your ideas and make your feelings known. You want to accomplish something and feel your time was well spent. This means you want your testimony to be as effective as possible. Although it is nice to come with friends and supporters, remember the Commission makes the decisions. You will be most effective by talking to the Commission, not the audience.

Commissioners are appointed by the Governor to set regulations and policy. There is no doubt that a well-spoken presentation is persuasive. Make your points clear. Reasoning and/or facts to support them are very helpful. Important points may be lost in reading long, prepared statements. A well-delivered and concise statement does the job best.

Repetition can be a problem. Please don't repeat previous testimony. If someone has already covered the points you intended to address, it is usually best to simply indicate your support for the position and perhaps briefly summarize your feelings. Testimony may be limited depending on the number of people wishing to speak. Speaker information cards will be used to organize the testimony.

### Written testimony

1. Written material of any length may be submitted prior to or at a meeting; however, it is unrealistic to expect the Commission to read lengthy written material that is submitted at the adoption hearing.
2. Your case will often be strengthened if you present your views in written form to the Commission at least 10 days in advance.
3. Any said written material, if more than one type-written page in length, should be prefaced by a one-page summary.

Please bear in mind that the Commission's mandate is to reach decisions on the basis of what, in its judgment, is best for fish, wildlife, and habitat statewide. Therefore, strictly localized opinions and petitions, no matter how forcefully presented, may not always be acted upon favorably by the Commission.

On the back of this sheet is an outline that may help you organize your testimony. We offer these suggestions to help you be effective and successful in your efforts before the Commission.

SUGGESTED TESTIMONY OUTLINE\*  
(Submit a speaker's card)

MR. PRESIDENT AND MEMBERS OF THE COMMISSION, MY NAME IS \_\_\_\_\_.

I AM FROM \_\_\_\_\_, AND I REPRESENT \_\_\_\_\_.  
(club, organization, self)

I WOULD LIKE TO ADDRESS THE TOPIC OF \_\_\_\_\_.

Summarize major points:

- 1.
- 2.
- 3.

Facts, data, rationale and/or logic:

- 1.
- 2.
- 3.

Specific recommendations (if not included above):

Again, brief summary of main points:

\*On particularly involved and controversial subjects, the Commission may find it necessary to place a time limit on individual testimony.

Cede Time Strategy for December 15, 2010 meeting

In order to save time and avoid repetitions statements, individuals are encouraged to appoint a spokesperson. Spokespersons with ceded time will be given extra time to speak.

It is expected that individual speakers will be limited to one minute each. Spokespersons who have received ceded time from 10 individuals will be given 2 minutes to speak. If there are fewer speakers than expected, individuals may receive up to 3 minutes and spokespersons with time ceded from 10 individuals may receive up to 5 minutes.

If you are the chosen spokesperson for a group, when it is your turn to provide testimony, you may state that you represent the group and ask your group members to raise their hands so that the Commission may see whom you represent.

If someone has already covered the points you intended to address, we encourage you to simply indicate your support for the position and briefly summarize your feelings.